

RESOLUTIONS OF THE OVERVIEW AND SCRUTINY COMMITTEE: 17 JUNE 2014

Part 1: Outstanding Resolutions

Ref	Resolution	Response/Outcome	State of Play
Min 90 Mar 13	<p>Common Housing Allocation Scheme (CHAS) That the Head of Housing and Public Protection Service be requested to:</p> <ul style="list-style-type: none"> • make any statistics regarding rent arrears available to members of this Committee; • make the SIAS report on use of discretion available to members of this Committee; • report back to this committee 6-12 months after implementation of the new CHAS to advise on the effect of the changes including any cost saving or expenses implications. 	The Common Housing Allocation Scheme was introduced on 7 March 2013 and the Housing Team will provide an update to the Committee at its meeting in December 2014.	In hand
Min 11 Jun 13	<p>Safeguarding That the Head of Policy and Community Services be requested to provide training regarding Safeguarding for Members.</p>	Training sessions on child protection were scheduled to be offered during daytimes and evenings in spring 2014, dates to be confirmed. Arrangements had not been made beforehand now as colleagues were waiting for Council to adopt the new safeguarding policy which it did on 13th February 2014. An update on progress will be provided at June's Committee meeting.	In hand
Min 13 Jun 13	<p>3Cs That the Customer Services Manager be requested to investigate a method by which complaints made directly to Councillors can be captured.</p>	The Customer Services Manager will address this as part of the annual 3Cs report at the Committee's meeting in June 2014.	In hand
Min 15	Task and Finish Group on Grants		

Jun 13	That, once reviewed, the document presented to the Task and Finish group on the Council's Grant Process and Related Community Benefit entitled Grants from North Hertfordshire District Council (or a suitable web link to the document) be circulated to all Members of the Council.	A report on the Grants Policy review will be presented to the Committee at its meeting in June 2014. The updated guidance will be circulated to members as soon as possible afterwards.	In hand
Min 41 Sept 13 and Min 76 Jan 14	<p>Healthwatch Hertfordshire</p> <p>That the Committee and Member Services Officer be requested to write to the Chairman of Healthwatch, to request that she consider the following:</p> <ul style="list-style-type: none"> • That specific information regarding the health inequalities for ex-offenders be circulated to all Members of this Committee; • That Healthwatch meetings be held at varied times as well as places to enable as many members of public to attend as possible; • That Healthwatch consider the introduction of a "scores on the doors" type rating regarding doctor's surgeries, particularly regarding the making of appointments. <p>• That the Committee and Member Services Officer be requested to contact the Chairman of Healthwatch Hertfordshire to gain the information requested at the meeting of this Committee held on 17 September 2013;</p>	<p>Healthwatch Hertfordshire's detailed response was circulated to members by the Committee and Member Services Officer on 08 May 2014.</p> <p>Healthwatch Hertfordshire meeting dates for the rest of the year are:</p> <ul style="list-style-type: none"> • Monday 16th June, Bishop's Stortford • Monday 18th August, Waltham Cross • Monday 27th October, Harpenden • Monday 15th December, Welwyn Garden City <p>All meetings start at 11am. Members of the public wishing to attend a board meeting should call 01707 275978 or contact Nuray.ercan@healthwatchhertfordshire.co.uk</p>	Committee to note
Min 63 Dec 13	<p>Highways Task and Finish Group Report</p> <p>The Committee resolved that:</p> <ul style="list-style-type: none"> • That the recommendations contained in the report of the Overview and Scrutiny Committee Task and Finish Group on Highways be supported. • That, at the appropriate time, the Scrutiny Officer report back to this Committee on the response of Hertfordshire County Council to the Task and Finish Group report. 	NHDC's Cabinet considered the report on 28 January 2014 and requested that the Senior Management Team consider the implementation of the recommendations, where they relate to NHDC functions, in light of Hertfordshire County Council's response to the report.	Committee to note

	<p>The report made 11 recommendations, seven of which were addressed to the County Council and four 4 of which (5, 6, 8 & 10) were for consideration by NHDC:</p> <ol style="list-style-type: none"> 1. That the performance data and indicators used to measure Hertfordshire Highways performance are explained and provided to the Scrutiny Officer at regular and appropriate intervals by the County Council for dissemination to District Councillors. 2. That County Council’s highways officers be requested to provide a training session for NHDC’s Planning Committee members to: <ul style="list-style-type: none"> • enable committee members to better understand the reasons and legislation behind recommended planning conditions and/or comments made upon applications; and • identify a feedback process whereby councillors can impart local knowledge to County officers 3. That Hertfordshire Highways be asked to clarify their policy position with regard to 'structures on the highway' (specifically around applications for consent and enforcement) within two months of receipt of this report. Should there be no current policy for specific/all structures in specific/all towns and villages then they are requested to clarify the date when such a policy may come into force. 4. That the draft and final Forward Works Programmes and Integrated Works Programmes are forwarded by the County Council to the Scrutiny Officer at regular and appropriate intervals for dissemination to District Councillors. 	<p>The Portfolio Holder for Highways and Transport at Herts County Council:</p> <ul style="list-style-type: none"> • rejected recommendation (1); • accepted recommendations (2), (4) and (9); • noted recommendation (3) and promised to expedite it but was unable to provide a timetable for its implementation; and • provided a narrative response to the remaining two recommendations as set out below: <ul style="list-style-type: none"> ○ (7) I can advise you that the County Council’s customer service standards are to aim to respond to enquiries (emails or letters) within ten working days. An initial response to phone calls should be made within three working days. ○ (11) Redundant street furniture is removed from a stretch of road when a significant improvement or maintenance project is undertaken. 	
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Min 76 Jan 14	<p>Health Scrutiny</p> <ul style="list-style-type: none"> That the Scrutiny Officer be requested to present a report regarding the role of the District Council in Health Scrutiny to an appropriate future meeting of this Committee. 	A report will be prepared for the Committee's meeting in July.	Committee to note
Min 89 Mar 14	<p>RIPA</p> <ul style="list-style-type: none"> That Members note that training for Members regarding the Regulation of Investigatory Powers Act would take place on 29 April 2014; That, following the training in (2) above, the Corporate Legal Manager be requested to circulate training notes to all members and substitutes of the Committee. 	Complete Complete	Complete Complete
Min 90 Mar 14	<p>Task and Finish Group Report on the Council's Website and Citrix Connection</p> <ul style="list-style-type: none"> That the recommendations included in the Task and Finish Group Report on the Council's Website and Citrix Connection be supported; That the Task and Finish Group Report on the Council's Website and Citrix Connection be referred to Cabinet for consideration; That recommendations made by future Task and Finish Groups include timescales for completion. 	Cabinet accept the Group's recommendations, with a caveat that Recommendation 5 should be subject to the availability of resources and completion of a satisfactory business case. Access to the website via mobile devices had been picked up by the Communications Team, and had been addressed as an amendment to the Communications Strategy 2014-2018.	Committee to note
Min 91 Mar 14	<p>Communications Strategy 2014-2018. Recommended to Cabinet:</p> <ul style="list-style-type: none"> That the Strategic Director of Customer Services be requested to reconsider the wording of section 6.1 of the Communications Strategy 2014 – 2018; That the North Hertfordshire District Council Communications Strategy 2014 – 2018 be adopted; 	<ul style="list-style-type: none"> In Paragraph 6.1 – Public Relations – Cabinet deleted of the word “defend” in the first paragraph, and changed the word “defend” to “protect” in the second bullet point; Cabinet adopted the Strategy. 	Committee to note

Min 93 Mar 14	<p>Performance Indicator Monitoring Report April - December 2013</p> <p>That the Performance and risk Manager be requested to seek clarification regarding the figures quoted at L1035 and L1036 and the total number of potential homelessness and circulate the findings to all members and substitutes of the Committee;</p>	<p>The Performance and Risk Manager e mailed the Committee on 22 April with an update.</p>	<p>Complete</p>
Min 94 Mar 14	<p>Priorities For The District 2014 - 2015</p> <p>Recommended to Cabinet: That the Priorities for the District 2014 – 2015 be approved and referred to Council for adoption.</p>	<p>Cabinet recommended to Council that the Priorities for the District 2014/15 onwards be adopted with the following amendments:</p> <ul style="list-style-type: none"> • Projects to Promote Sustainable Growth – insertion of a new bullet point between bullet points 1 and 2 to read “Progress the options for the provision of an Economic Development Officer”; and • Living within our Means – addition at the end of the first paragraph after the words “government assistance” the words “and keep Council Tax as low as possible, and an addition at the end of the third bullet point of the words “and other” between the words “Control” and “services”. <p>Council adopted the Priorities for the District.</p>	<p>Committee to note</p>
Min 95 Mar 14	<p>Annual Report of the Overview and Scrutiny Committee</p> <p>That the Chairman of the Overview and Scrutiny Committee be authorised to approve the final version of the Annual Report prior to consideration by Council.</p>	<p>Report cleared with Chairman</p>	<p>Complete</p>

Min 96 Mar 14	<p>Overview and Scrutiny Committee Work Programme</p> <p>That the following Task and Finish Group topics be considered during the next Civic Year:</p> <ul style="list-style-type: none"> • Review of the new waste management service and what the next steps should be; • Car parking. 	<p>The Scrutiny Officer will discuss the topics in more detail at the Committee’s meeting in June.</p>	<p>Committee to consider</p>
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Part 2: Ongoing Resolutions

Ref	Resolution
Min 13 June 2012	Corporate Priorities That the Finance and Risk Manager provide comprehensive comments on exceptions in future reports.
Min 17 June 2012	Portfolio Holders That the Scrutiny Officer request that Portfolio Holders circulate a brief overview of their presentation to all members of the Overview and Scrutiny Committee prior to the meeting;
Min 27 July 2012	Resolutions Report That the Scrutiny Officer identify in future reports which resolutions are considered by Cabinet and which are referred to officers; That the Scrutiny Officer ensure no further actions could be taken regarding a resolution before marking it as completed;
Minute 29 July 2012	Scoping Documents That the Scrutiny Officer include a heading entitled "Community Engagement" on all future scoping documents to ensure outcomes for the public are considered.
Min 72 Jan 13	Updates That updates be circulated to all Members of the Committee and, should any Members feel that discussion is needed, they contact the Chairman to ask for an item to be placed on the next agenda;
Min 78 Jan 13	Task and Finish Groups That the scope of future task and finish groups include a "green" element wherever possible.
Min 10 Jun 13	Regulation of Investigatory Powers Act That the Acting Corporate Legal Manager be requested to include more detail in future update reports such as circumstances that led to authorisations being sought and reasons for authorisations not being used.
Min 11	Safeguarding

Jun 13	That the Head of Policy and Community Services be requested to provide an update on Safeguarding Performance annually.
Min 14 Jun 13	Performance Indicator Report 2012/13 That the Performance and Risk Manager be requested to include details of the number of homeless people that NHDC were able to help in future Performance Indicator reports.
Min 25 July 13	Call Ins (Feasibility of a Crematorium at Wilbury Hills Cemetery) That the Committee and Member Services Officer be requested to circulate any call-in request with the agenda in future.
Min 29 July 13	Year End Monitoring Report on Projects in the Priorities for the District 2012/13 That future monitoring of projects in the Priorities for the District reports be considered by the Overview and Scrutiny Committee with exceptions being referred to Cabinet.